

FY 2004 Tongass NF Economic Recovery Grant Program
Proposal Application

Summary

Applicant: _____ Amount Requested: _____

Project: _____ email: _____

Contact Name & Phone Number: _____

Abstract

Type of Project (plan, equipment purchase, feasibility study, etc) and write a brief description of project activities.

Community Situation

Describe your community's needs—quantify and support your responses when possible.

- What is the opportunity, problem, or need the proposal seeks to address?
- Name of plan in which this project is addressed.
- Is this proposal being considered by any other agency for funding? Please provide details.

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Budget & Narrative

Provide a detailed budget that identifies project costs, and federal and non-federal contributions. Your narrative should explain and document your cost estimates.

Activity	Federal Contribution	Non-Federal Contribution	Total
a. Personnel	\$	\$	\$
b. Fringe Benefits			
c. Travel			
d. Equipment			
e. Supplies			
f. Contractual			
g. Construction			
h. Other			
i. Other			
j. Other			
k. Total Direct Charges <i>(sum of a-j)</i>			
l. Indirect Charges			
m. TOTALS (sum of k+l)	\$	\$	\$

Narrative:

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Project Design

How will you accomplish your goals? Include the following information:

- Environmental, cultural and historical resource requirements (NEPA, CEQA, NHPA) and their status.
- Public involvement, partner involvement.
- Track record of proponent with similar projects.

Project Work Plan & Timeline

List tasks and time frames including environmental compliance and public involvement.

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Benefits & Sustainability

Identify project outcomes. Include the following information:

- Effects on long-term economic diversification and community/tribal capacity.
- Potential for direct and indirect job creation.

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Additional Information

Provide any additional information that you think will be helpful in evaluating your grant application.